

~~CONFIDENTIAL~~

Report for Week Ending 11 April 1956
from
PROJECT STAFF

Project 4-83 - Vital Materials Deposit Schedule for all Offices

The Vital Materials Deposit schedule for the Office of the DD/I was received and forwarded to the Repository last week.

A deposit schedule has been developed for the Photo Intelligence Division of ORR. This leaves Geography Division the only division in the Geographic Research Area without a schedule. A meeting is scheduled for Friday to discuss this with the person responsible.

Project 4-84 - Vital Materials Microfilm Project

Microfilming of Vital Materials in the Office of Scientific Intelligence has been completed.

Microfilming of Vital Materials in the Office of Personnel started this week. This project is approximately 5% complete.

General Information

25X1A9a Miss [REDACTED] ORR/Map. accompanied last weeks trip to the repository to work on the [REDACTED] file. 25X1A2g
25X1A9a

25X1A9a At the request of Mr. [REDACTED] DD/P, a special trip was made to accommo-
25X1A9a date Messers. [REDACTED] and Misses [REDACTED] 25X1A9a
25X1A9a and [REDACTED]

25X1A9a Mr. [REDACTED] completed the Basic Management Course this week.

The Division of Accounting Operations, Social Security Administration, was visited to review the IBM 705 EDPM equipment recently installed. This is the first equipment of this type actually placed in operation and the review was made in order to determine its possible application to certain file operations of this Agency.

25X1A9a

The Agency filing system was installed in the office of Mr. [REDACTED]
[REDACTED]

25X1A9a
[REDACTED]